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# CHICAGO INTERNATIONAL CHARTER SCHOOL STUDENTS & FAMILIES



**Seats are still available for a select number of schools listed to the right. All other applications will be waitlisted.**

### ENROLLMENT INFORMATION

Chicago International Charter School is open to all students, regardless of race, ethnicity, gender, socioeconomic status, or disability status

No tuition required

There is one application for high school and one application for elementary school for all Chicago campuses

Students are assigned to our campuses via a fair, random lottery, which ensures all students have an equal opportunity to enroll at the campuses of their parents' or guardians' choosing

For more information, please see our Enrollment Instructions and FAQ's section or call (312) 651-5000

If you do not apply online, please mail or drop off applications to:

Chicago International Charter School  
11 East Adams St., Suite 600  
Chicago, IL 60603

### 2015-2016 APPLICATIONS

<p>CHICAGO, IL</p>	<p>ROCKFORD, IL</p>
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### AVAILABLE SEATS

The following CICS campuses still have seats available for the 2015-2016 school year:

#### CICS High Schools

- CICS Ralph Ellison: Grade 9, 10
  - CICS ChicagoQuest: Grade 9, 10
  - CICS Larry Hawkins: Grade 9
  - CICS Longwood: Grade 9-12
- Enroll Online:** English Spanish

#### CICS Elementary Schools

- CICS Basil: Grade K, 6
  - CICS ChicagoQuest: Grade 7, 8
  - CICS Larry Hawkins: Grade 7, 8
  - CICS Longwood: Grade 3, 7
  - CICS Lloyd Bond: Grade K, 2
  - CICS Loomis: Grade K
  - CICS Washington Park: Grade K
  - CICS Wrightwood: Grade K
- Enroll Online:** English Spanish

#### Rockford, IL

- CICS Jackson: Grades K-8
- Enroll Online:** English Spanish

### APPLICATION DEADLINES AND LOTTERY DATES

#### CICS CHICAGO HIGH SCHOOLS:

Deadline: January 30, 2015  
Lottery date: February 11, 2015

#### CICS CHICAGO ELEMENTARY SCHOOLS:

Deadline: March 27, 2015  
Lottery date: April 15, 2015

#### CICS JACKSON:

Deadline: December 12, 2014  
Lottery: December 17, 2014

CHICAGO, IL

ROCKFORD, IL

**CICS Elementary, Chicago, IL (K-8)**

Online: English - Spanish  
Paper: English - Spanish

Deadline: March 27, 2015  
Lottery: April 15, 2015

**CICS High School, Chicago, IL (9-12)**

Online: English - Spanish  
Paper: English - Spanish

Deadline: January 30, 2015  
Lottery: February 11, 2015

**CICS Transfer Application (all grades)**

English - Spanish

**CICS Jackson - Rockford, IL (K-8)**

Online: English - Spanish  
Paper: English - Spanish

Deadline: December 12, 2014  
Lottery: December 17, 2014

GIVE NOW



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## CHICAGO INTERNATIONAL CHARTER SCHOOL STUDENTS & FAMILIES



### ENROLLMENT INSTRUCTIONS AND FREQUENTLY ASKED QUESTIONS

#### CHICAGO CAMPUSES: ENROLLMENT INSTRUCTIONS

#### CICS JACKSON, ROCKFORD IL: ENROLLMENT INSTRUCTIONS

##### Step 1:

Complete the appropriate application including:

Proof of residency in Rockford Dist. 205 (valid proof of residency includes: Utility bill, medical card, payroll stub, voter registration card, or mortgage statement.)

Child's birth certificate

##### Step 2:

The application must arrive at CICS Jackson Rockford, IL office by the Friday prior to the lottery date.

Address:

CICS Jackson

315 Summit Street

Rockford, IL 61107

Fax: (815) 316-0170

We recommend that you call a week after submitting your application to confirm its receipt.

Students who apply after the lottery date will be assigned a place at the requested campus, if space is available, or on the appropriate waiting list on a first-come, first-served basis

##### Step 3:

#### AVAILABLE SEATS

The following CICS campuses still have seats available for the 2015-2016 school year:

##### CICS High Schools

CICS Ralph Ellison: Grade 9, 10  
CICS ChicagoQuest: Grade 9, 10  
CICS Larry Hawkins: Grade 9  
CICS Longwood: Grade 9-12  
**Enroll Online:** English Spanish

##### CICS Elementary Schools

CICS Basil: Grade K, 6  
CICS ChicagoQuest: Grade 7, 8  
CICS Larry Hawkins: Grade 7, 8  
CICS Longwood: Grade 3, 7  
CICS Lloyd Bond: Grade K, 2  
CICS Loomis: Grade K  
CICS Washington Park: Grade K  
CICS Wrightwood: Grade K  
**Enroll Online:** English Spanish

##### Rockford, IL

CICS Jackson: Grades K-8  
**Enroll Online:** English Spanish

#### APPLICATION DEADLINES AND LOTTERY DATES

##### CICS CHICAGO HIGH SCHOOLS:

Deadline: January 30, 2015  
Lottery date: February 11, 2015

##### CICS CHICAGO ELEMENTARY SCHOOLS:

Deadline: March 27, 2015  
Lottery date: April 15, 2015

##### CICS JACKSON:

Deadline: December 12, 2014  
Lottery: December 17, 2014

If the lottery assigns your child a seat at one of our campuses, you will receive a letter from Chicago International with enrollment procedures.

## CICS JACKSON, ROCKFORD IL: FREQUENTLY ASKED QUESTIONS

### Where is CICS Jackson located?

CICS Jackson is located in at 315 Summit Street, Rockford, IL 61107. The school opened in 2010 and currently serves 500 students in grades K-8.

### Who will attend the school?

Any child residing in School District 205 who will be entering grades K-8 in the fall of 2015 may apply.

### How do I enroll my child?

Parents must complete a New Student Application and mail to or drop off at CICS Jackson (315 Summit Street, Rockford, IL 61107), or fax to 312-651-5001.

### How do I obtain an application?

You can apply online at [www.chicagointl.org](http://www.chicagointl.org), stop by the campus or call the CICS Network office at 312-651-5000 and request to have it mailed.

### What application must be filled out?

If you are new student entering KG – 8<sup>th</sup> grade, you are to fill out an Elementary New Student Application for Jackson.

### What documents are needed?

A copy of the student's birth certificate and a proof of District 205 Rockford residency. Examples include: utility bill, mortgage or bank statement, paystub, or voter's registration card. Not accepted: Cellphone bills, leases and credit card bills.

### Will my child receive sibling preference?

Students that have a brother or sister enrolled at CICS Jackson will receive preference. Sibling preference is not a guarantee. It will depend on available open seats for the grade that you are applying for. Please note that cousins, nieces, nephews or living in the same household is not considered sibling preference.

### How will I know if my application was received?

Applications can be filled out online and will receive an email confirmation of the application received.

Applications that are faxed at 312-651-5001 is recommended for the parent to contact the CICS Network Office at 312-651-5000 15 minutes after it was faxed for verbal confirmation

Applications that are mailed in is recommended for the parent to contact the CICS Network office at 312-651-5000 one week after it has been sent for verbal confirmation.

### What is the deadline to receive the applications, when will the lottery take place and do I need to be present?

For Jackson: Deadline to receive applications for Jackson is Friday, December 12, 2014. The lottery will take place on Wednesday, December 17, 2014 at the CICS Jackson Campus; 315 Summit St at 5pm.

The lottery is open to the public but it is not mandatory to be present.

### How will I be notified of the lottery results?

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**DONATE**  
Every Child | Every Day

**WAYS TO GIVE**  
Every Child | Every Day

Letters will be mailed out to parents on Friday, after the lottery has been conducted. Parents will either receive an acceptance letter or a waiting list letter. Results of the lottery will not be given by phone for 2 weeks.

If the student has an offer to one of our schools, an acceptance letter will be sent that will include mandatory registration dates and other pertinent information that must be brought at the time of registration.




If the student was not selected through the lottery, the student is placed on a waiting list and the parent will receive a waiting list letter.

**How does the waiting list work?**

Students that were not selected through the lottery are randomly placed on a waiting list. The wait list remains open until mid-September. CICS will select waitlisted students when seats become available in the order that the students are placed in. Once selected, the parent will either receive an acceptance letter or a phone call offering the seat to the child (ren).

**Does the waiting list carry over to the next school year or do I need to re-apply?**

The waiting list does not carry over and closes on mid-September. Students not selected from the waiting list will need to re-apply in the next open enrollment that begins October 1<sup>st</sup>.

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**NEW STUDENT APPLICATION FOR  
ELEMENTARY SCHOOL YEAR 2015-2016  
CICS JACKSON (K-8) 315 SUMMIT ST**



**CICS Jackson**  
ROCKFORD CHARTER SCHOOL

**Complete one application for each student you wish to enroll in CICS \*Only Rockford Dist. 205 residents may apply\***

**Important:**

- If you are applying for Kindergarten your child **must be 5 years old by September 1, 2015.**
- Completed Applications must be received by **5 PM on Friday, December 12, 2014.**
- Lottery will be held **Wednesday, December 17, 2014 at 5 PM** at CICS Jackson: 315 Summit St

**The following documents are required to be submitted along with the application:**

1. **Copy of Student Birth Certificate, Legal Court Guardian Papers or Passport** (notarized letters are not valid) legal documents must be submitted if you are not the parent of the student or if you do not appear on the birth certificate
2. **Copy of Parent/Guardian proof of Rockford Dist. 205 residency:** Examples include: Utility bill, payroll stub, voter's registration card, bank statement or mortgage statement. **NOT ACCEPTED:** ID's/rental leases/cell phone/credit card bills. (Bill must be recent and match the parent/guardian name and address on the application).

**Send completed application to:**

CICS Jackson  
315 Summit St.  
Rockford, IL 61107  
Phone 815.316.0093 Fax 312.651.5001  
[apply@chicagointl.org](mailto:apply@chicagointl.org) [www.chicagointl.org](http://www.chicagointl.org)  
*Call 15 minutes after faxing for verbal confirmation*

*How did you hear about CICS Jacksons?*

- Advertisement (Bus, Radio, TV)
- School Fair/Open House
- CICS/School Rep (Teacher, Director, etc.)
- Recommendation (Family, friend, neighbor)
- Internet Search (Google, Bing, etc.)
- Direct mail to my home (flyer, letter, etc.)
- Other:

**STUDENT and FAMILY INFORMATION:** (PLEASE PRINT CLEARLY-As it appears on birth certificate): USE BLACK OR BLUE INK

Student First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ Apt. Number: \_\_\_\_\_ Rockford, IL Zip Code: \_\_\_\_\_

Birth date (mm/dd/yyyy): \_\_\_\_\_ Birthplace: \_\_\_\_\_ Current School: \_\_\_\_\_

Current Grade (School year 2014-2015): \_\_\_\_\_ **Grade Applying for Fall 2015-2016:** \_\_\_\_\_

Mother/Guardian Full Name: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Father/Guardian Full Name: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**SIBLING INFORMATION:** Please list any siblings (**brothers/sisters ONLY**) who are applying to or currently enrolled in CICS. **You must submit a separate application for each sibling applying.**

1. Name \_\_\_\_\_ Current Grade \_\_\_\_\_ Campus \_\_\_\_\_  Applying  Enrolled at CICS

2. Name \_\_\_\_\_ Current Grade \_\_\_\_\_ Campus \_\_\_\_\_  Applying  Enrolled at CICS

3. Name \_\_\_\_\_ Current Grade \_\_\_\_\_ Campus \_\_\_\_\_  Applying  Enrolled at CICS

I hereby grant CICS Jackson permission to use the pupil record of the student named above for evaluation and research purposes, under the condition that all information from this record be used under strict conditions of anonymity and confidentiality.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Applications received after December 12, 2014 will be added to the waiting list in the order that they are received. Waiting list closes September 11, 2015. You will need to re-apply for the following school year if your child is not accepted. Applications for the 2016-2017 school year will be available October 1, 2015.*